



## **MEDICAL RECORDS RELEASE POLICY**

A patient may obtain copies of his or her medical records by asking the provider in writing or filling out our medical release form .

Such medical records include copies of lab reports, results, progress notes, and prescription records.

According to NY State law, a fee of \$.75 per page plus postage may be charged. Research fees, handling, or related costs are additional.

In order to comply with HIPAA, we can only fax or mail requested medical records to patients.

Sincerely,

**Medical Records Department**

Gramercy Laser and Medical Dermatology